



Balgownie Junior Football Club

Job description for: COACHING CO-ORDINATOR

OVERVIEW:

To ensure that there is a suitably qualified coach for each team at the club.

RESPONSIBILITIES:

- Appoint coaches to teams throughout the club.
- Deliver Community Coaching courses as required.
- Recruit players from the club to assist in coaching roles.
- Delivery of school holiday coaching clinics as required.
- Deliver programs into local schools as required.
- Co-ordinate grading sessions for relevant age groups if required.

RELATIONSHIPS:

- Reports to the President and General Committee.
- Work with School's Liaison Officer to provide clinics for local school children.
- Work with MiniRoos Football Co-ordinator to provide information sessions for parents.
- Work with Senior / Junior Teams Co-ordinators to coordinate grading sessions as required.

ACCOUNTABILITY:

- It is the responsibility of the Coaching Co-ordinator to ensure each team has a coach in place who is qualified and suitable to coach that level team.
- Should report to the General Committee to ensure all members are aware of any upcoming coaching courses available etc.

COMMITMENT LEVEL:

The estimated time commitment required as the Coaching Coordinator is up to 4-6 hours per week around peak periods such as the registration period and school holidays. Away from these times, it would decrease.

ESSENTIAL SKILLS:

- Accredited to deliver Community Football coaching courses.
- Passionate and dedicated to promoting the club to the wider community.
- Willing to work with other coaches to share knowledge and assist with any problems / questions.